

**BYLAWS
FOR
NORDISKA
SEKRETARIATET**

Chapter 1: Initial provisions

1 § The name of the secretariat is Nordiska Sekretariatet.

2 § Nordiska Sekretariatet is a non-political and non-religious association whose purpose is to facilitate contacts and promote a strong cooperation and raised understanding between law students in the Nordic countries.

3 § Nordiska Sekretariatet shall function as a supervising organ for the law student's associations Nordic cooperation. In addition, Nordiska Sekretariatet shall strive to make the Nordic weeks as well-attended as possible.

Chapter 2: Membership etc.

4 § Membership of Nordiska Sekretariatet belongs to the law-student's associations. Their international secretaries represent the associations.

5 § Affiliation to a university where law can be studied is required for membership in Nordiska Sekretariatet.

6 § Law student's associations that are affiliated with universities where students can study law but not achieve a degree in law have the right to participate in the other association's Nordic weeks. They are not entitled to a free spot.

7 § Membership to Nordiska Sekretariatet is a condition for the associations to be able to arrange a Nordic week. The member associations are required to arrange a Nordic week.

8 § The following associations are members of Nordiska Sekretariatet:

- a) Denmark: Juridisk selskab (Aarhus)
- b) Iceland: Orator (Reykjavik)
- c) Norway: Juristforeningen (Oslo), Juristforeningen i Bergen
- d) Sweden: Juridiska föreningen (Uppsala), Juridiska föreningen (Stockholm)
- e) Finland: Artikla (Rovaniemi), Lex (Turku), Codex (Helsinki), Pykälä (Helsinki), Justus (Vaasa)

Chapter 3: The meetings of Nordiska sekretariatet

9 § Nordiska Sekretariatet shall hold meetings at least twice a year. At the constituent meeting a new President, Vice president and member of the audit committee shall be elected. At the extra meeting goals and decisions from the previous meeting should be followed-up on and evaluated.

The meetings rotate between the associations in the order that the Nordic weeks take place with six week intervals unless otherwise agreed upon at the meeting.

10 § Each international secretary has a duty to attend the meetings.

If an international secretary is unable to attend the meeting, his or her association shall choose a suitable member to represent the association instead of the international secretary.

The associations shall as far as possible compensate the international secretary, or the person taking his or her place, for the travel costs to the constituent meeting.

11 § The international secretaries attending the meeting are the highest decision making authority. It is incumbent upon the international secretaries to make decisions about:

- a) Election of a president
- b) Revision of the bylaws
- c) Decisions on economic cooperation

12 § When making decisions at the meeting the associations, represented by the international secretaries, each have one vote. Associations that are represented by someone other than their international secretary has the right to be heard but has no voting right.

Decision making requires simple majority. When the vote is equal, the president's vote is decisive. Economic decisions requires consensus.

13 § Within Nordiska Sekretariatet there is an audit committee consisting of the President, Vice President and one member. The member is chosen at the constituent meeting and occupy the post until the next constituent meeting. The members shall as far as possible come from different Nordic countries and from different associations.

14 § The audit committee shall work to solve problems efficiently and execute other tasks given to them. The committee should give advice and inform the international secretaries of events. The Vice President shall assist the President in his or her mission.

Chapter 4: The President of Nordiska Sekretariatet

15 § The president is the leader of Nordiska Sekretariatet. He or she is elected at the constituent meeting and will occupy his or her post until the next constituent meeting.

The president summons the meetings and sends the agenda at least three weeks before the meeting. The president is the leader and chairman of the meeting. The hosting of the meeting falls upon the association chosen by Nordiska Sekretariatet. The meeting shall be held during the chosen association's Nordic week.

16 § The duties of the President.

- a) Working for the improvement of the Nordic week arrangements by keeping close contact with and pass information between the member associations, and encourage extensive participation.
- b) Working to prevent, impede and solve conflicts within Nordiska Sekretariatet.
- c) Updating the address list for the associations and the international secretaries.
- d) Updating the list of themes for the Nordic weeks and prevent different week's themes to coincide.
- e) Preventing the Nordic weeks from being placed without consideration for the other Nordic weeks.
- f) Trying to meet with the chairmen of all the member associations.
- g) Trying to negotiate agreements that give the member-associations mutual benefits.
- h) Overseeing the price level of the Nordic weeks.
- i) Contacting member associations that shows signs of inactivity and disinterest and supporting them in becoming more active.

The President shall nominate a candidate for the presidency. Only the international secretaries present at the meeting can be chosen as the President. The presidency should rotate between the associations. Another person present at the meeting can be chosen as the President providing he or she is considered suitable for the task.

17 § The President shall be given a free spot to each Nordic week. This does not affect the free spot that the president's association is entitled to.

The Vice President shall be given a spot to the two weeks where the meetings of the Nordiska Sekretariatet will take place. If the Vice President is not a current int. sek this will not affect the spots that the Vice President's association is entitled to.

18 § A secretary is chosen at the meeting whose task is to take notes. No attestants are chosen. The secretary should send the protocol to the person who was the President at the meeting no later than three weeks after the meeting was held.

The President should send the protocol to the member associations within two weeks from receiving it from the meeting secretary. The President should attach his or her own comments as well as possible corrections.

19 § The President should actively work to solve conflicts between the member associations and their members and help the associations to collect debts connected to the membership.

Chapter 5: Nordic weeks etc.

20 § The member associations shall hold a Nordic week with a legally relevant theme. The international secretary in association with the board of the hosting association should arrange the week.

The international secretary may limit the amount of guests from the other associations. The international secretary sets the criteria but each association should be ensured at least two spots. In other cases the President should be contacted for approval. The Nordic weeks should take place from Wednesday to Friday if an association doesn't have other traditions. Orator (Reykjavik), Codex (Helsinki) and Lex (Turku) have such traditions. Should a situation arise where an association needs to hold their week on non-traditional days due to events outside of their control, e.g. changes in the faculty's schedule or to the date of the årsfest, this can be approved by the president. The week should be held for five days but can be shortened with the President's approval.

Participants to the Nordic weeks should be signed-up by the international secretary of his or her association. All participants should be members of the associations that sign them up. Secondly, graduates of an association may also participate. An outsider does not have the right to represent an association and such a person can only participate on a Nordic week as a personal guest of the hosting international secretary. Members of the associations in the capacity of Nordic guests cannot be disregarded. Student members are prioritized above graduate members who in turn are prioritized above outsiders.

20 a §

When an association that hosts a Nordic week choose to have special regulations, guidelines or rules for its Nordic week so that the week can be completed in a desirable way according to the association, it is the responsibility of every international secretary to inform participants of their association of these rules and to promote the rules during the Nordic week.

If such regulations, guidelines or rules are set up, it should be to present the association's internal values, important rules or otherwise morally or socially important values.

Regulations, guidelines or rules may not conflict with the bylaws of Nordiska Sekretariatet and should not in any other way be considered inappropriate.

20 b §

If a participant to a Nordic Week consume or in any way take an illegal drug during an official event of a Nordic Week, the arranging Int.Sek. will have the competence to ban the participant from the rest of that Nordic Week. With repeated violations of this policy by one individual, the President of Sekretariatet may ban this individual from Nordic Weeks for a longer period of time, if it's considered necessary.

21 § Every member associations has one free spot to each Nordic week.

22 § Nordic weeks are not to be arranged for profit of the arranging association, and this should be reflected in the price of participation in a Nordic week. Arranging associations should strive to make the price of participation as low as possible.

The limit for the price of participation in a Nordic week is 200 euros. If necessary, the price of participation in the week can be raised up to 225 euros, with the approval of the president.

If the hosting association of a Nordic week wishes to get paid before its Nordic week, within a certain period after the Nordic week has been carried out, or otherwise prompt payment, it is the duty of every international secretary to ensure that the payment will be completed within the specified time frame.

23 § The international secretary is obliged to provide information about their association's general meetings and about new members of the board. He or she is also obliged to send the journal of his or her association.

24 § Culpa Cup, a soccer tournament, should be arranged each year by the association decided upon at the constituent meeting. The hosting of Culpa Cup should rotate each year. The rules about the free spot do not apply during Culpa Cup unless the hosting association decides otherwise.

Chapter 6: Observers

25 § Law associations that doesn't want to or can't be a member of Nordiska Sekretariatet has the status of observers. They should be invited to each Nordic week but are not subject to the rules in these bylaws, including those about the free spot.

Chapter 7: Souvenirs

26 § Some of the member associations have reached an agreement concerning souvenirs. It is the duty of the international secretary to ensure that the representatives of his or her association have understood the agreement and that the associations wishes to maintain it. Which members that have entered into this agreement can be read from the agreement itself.

Chapter 8: Changing of the bylaws

27 § Changing of the bylaws requires consensus among the participants of the constituent meeting with the right to vote. At least 2/3 of the member associations shall be represented by their international secretaries. Changing of the bylaws may also be made by two consecutive decisions by the meeting with 2/3 of the votes.

The approval of new members into Nordiska Sekretariatet requires 2/3 of the votes at one meeting.

Chapter 9: The dissolution of Nordiska Sekretariatet

28 § The dissolution of Nordiska Sekretariatet can only be decided at an extra meeting summoned by the President.

The decision of dissolution requires at least 2/3 of the member associations being represented by their international secretaries.

In the case of dissolution, any financial assets are given to The Red Cross.

Chapter 10: Entry into force

29 § These bylaws enter into force on 30th of October 1996 and at the same time the previous bylaws are revoked. (Revision decided upon at the meeting on 29th of October 1996 by President Lars Kjaer)

Chapter 11 Precedence of language versions

30 § In the event of a conflict between different translations of the bylaws, the bylaws written in English shall hold precedence over others.

Translated from Danish to Swedish for the meeting of 21st of October 1997 by Karri Puustinen, President 1996-1997.

Updated after the meeting of 21st of October 1997 by Karri Puustinen, President 1996-1997.

Revised at the meeting in Uppsala on 26th of September 2001 by Helena Axelsson, President 2000-2001.

Revised at the meeting in Helsinki on 10th of April 2002 by Karri Koskenkorva, President 2001-2002.

Translated into Finnish on 10th of April 2002 by Karri Koskenkorva, translations approved in Aarhus on 5th of February 2003. It was decided that in case of problems with interpretations, the Swedish version shall supersede the Finnish version.

Updated after the meeting in Helsinki on 10th of April 2002 by Audun Hellner, President 2003-2004. This because a revision decided was never performed.

Updated after the meeting in Berhen on 30th of January 2004 by Audun Hellner, President 2003-2004.

Revised after the meeting in Reykjavik on 16th of February 2005 by Brian Jacobsen, President 2004-2005.

Revised after the meeting in Turku on the 22nd of March 2006 by Albin Broman, President 2005-2006.

Updated after the meeting in Helsinki on 15th of April 2007 by Aksel Bjørnvall, President 2007-2008.

Updated after the meeting in Uppsala on 25th of September 2008 by Aksel Bjørnvall, President 2007-2008.

Translated from Swedish to English by Amanda Hugosson, President 2012-2013.

Updated after the meeting in Uppsala on 24th of September 2014 by Jaakko Laitinen, President 2014.

Updated after the meeting in Helsinki on 3rd of October 2015 by Mari Gunnerud Haus, President 2014-2015.

Updated after the meeting in Oslo on the 15th of October 2016 by Josefin Pousette Grönkvist, President 2015-2016.